



**SASSCAL REGIONAL SECRETARIAT**  
Sole Source Justification Form

<b>Name Of Person Submitting Form:</b>	<b>Ester Nakanduungile</b>
<b>Title Or Rank Of Above Person:</b>	<b>Marketing and Communications Officer</b>

**1. State Relevance Of Purchase :** To Market the programmes/projects of SASSCAL over the last 10 years in the area of Climate Change

**2. Identify Items Or Services To Be Approved For Sole Source Treatment:**  
Placing of SASSCAL Content in the Namibian Newspaper Supplement for: Climate Change Mitigation, Environment and Green Energy

**3. Name Of Manufacturer Of Item(s):** The Namibian Newspaper

**4. Name of Single Source Supplier:** The Namibian Newspaper

<b>Mailing Address:</b>	<a href="mailto:PO.Box.20783@windhoek.na">PO Box 20783 Windhoek Namibia</a>	
<b>Phone Number:</b>	061 - 279600	<b>Title Or Rank Of Above Person:</b>
<b>Fax Number:</b>	(+264 61 229 206)	
<b>Web Site Address (if available):</b>	<a href="http://www.namibian.com.na">www.namibian.com.na</a>	

**5. If Purchase Related To Compatibility With Existing Equipment, Then Identify The Item(s) And Applicable Tag**  
N/A

**6. SOLE SOURCE CONSIDERATIONS - (Mark The One That Best Qualifies)**

<b>A.</b>	<input checked="" type="checkbox"/>	<b>Exclusive Rights . . .</b> Item under patent or copyright held by a single vendor and item possesses functions or capabilities critical to use. (Complete Sections 7 and attach patent/copyright info)
<b>B.</b>	<input checked="" type="checkbox"/>	<b>Exclusive Design . . .</b> Item possesses a unique function or capability critical in the research or use of the item and not available from any other sources. (Complete Sections 7)
<b>C.</b>	<input type="checkbox"/>	<b>Enhancements of Existing Equipment . . .</b> The purchase is for accessories sought for enhancement of existing equipment where compatibility with equipment from original manufacturer is paramount. (Complete Section 5 & 7 )
<b>D.</b>	<input type="checkbox"/>	<b>Replacement Equipment . . .</b> The purchase is for equipment associated with use of existing equipment where compatibility is essential for integrity of results. (Complete Sections 5 & 7 )
<b>E.</b>	<input type="checkbox"/>	<b>Replacement Parts . . .</b> The purchase is for replacement parts needed for repair of existing equipment where compatibility with equipment from the original manufacturer is paramount. (Complete Sections 5, & 7)
<b>F.</b>	<input type="checkbox"/>	<b>Technical Service . . .</b> The purchase is for technical services associated with the assembly, installation or servicing of equipment of a highly technical or specialized nature. (Provide detail in Section 7)
<b>G.</b>	<input type="checkbox"/>	<b>Continuation Or Prior Work . . .</b> Additional item, service or work required, but not known to be have been needed when the original order was placed with vendor. (Provide detail in Section 7)
<b>H.</b>	<input type="checkbox"/>	<b>Other . . .</b> (Complete Sections 7 )
	<b>State</b>	N/A

**7. DETAILED JUSTIFICATION FOR NOT BIDDING - (Precise Explanation Required)**

**A. Explain the unique functional or performance requirements that must be met for the research or use of the items. Brand preference, preferred favorite or "only source known" are not qualifying sole source explanations. Please be brief, but concise. Space below is limited to size of cell.**

N/A

**8. APPROVAL SIGNATURE**

<b>Name</b>	<b>Signature</b>	<b>Date</b>
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